



## Yearly Status Report - 2019-2020

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>		THE MAHARAJA BODHCHANDRA COLLEGE
Name of the head of the Institution		Dr. M. Chandra Singh
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		03853571901
Mobile no.		9774082899
Registered Email		mbcollege.imphal@gmail.com
Alternate Email		ldwijendra@gmail.com
Address		Palace Compound, Imphal East District
City/Town		Imphal
State/UT		Manipur
Pincode		795001
<b>2. Institutional Status</b>		

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Urban
Financial Status	state
Name of the IQAC co-ordinator/Director	K. Monoranjan Singh
Phone no/Alternate Phone no.	03853571901
Mobile no.	9436298441
Registered Email	manoranjank@gmail.com
Alternate Email	mbcollege@gmail.com

### 3. Website Address

Web-link of the AQAR: (Previous Academic Year)	<a href="https://mbcollege.edu.in/documents/AQAR2018-9.pdf">https://mbcollege.edu.in/documents/AQAR2018-9.pdf</a>
<b>4. Whether Academic Calendar prepared during the year</b>	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	<a href="https://mbcollege.edu.in/documents/ACADEMICCALENDAR2019-20.pdf">https://mbcollege.edu.in/documents/ACADEMICCALENDAR2019-20.pdf</a>

### 5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	B	2.07	2012	05-Jul-2012	04-Jul-2017
2	C	1.91	2019	28-Mar-2019	27-Mar-2024

<b>6. Date of Establishment of IQAC</b>	21-Aug-2012
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### 7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
State Level Meeting cum Workshop on AISHE	17-Feb-2020 1	65

One Day Trekking to Explore Hilly Regions of Manipur	14-Mar-2020 1	37
Golden Jubilee Celebration of M B College	08-Sep-2019 1	110
150th Birth Anniversary Celebration of Mahatma Gandhi	02-Oct-2019 1	46
Celebration of Matribhasha Diwas ( Mother Tongue Day )	21-Feb-2020 1	50

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**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
<b>No Data Entered/Not Applicable!!!</b>				
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**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View Link](#)

**10. Number of IQAC meetings held during the year :**

2

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View Uploaded File](#)

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

\* Successful observation of Golden Jubilee of Maharaja Bodhchandra College by reviewing the past achievements and for future planning

\* Maintaining Clean and Eco-friendly Campus by organizing social service and plastic free rally

\* Observation of 150 Birth Anniversary of Mahatma Gandhi to inculcate the universal values of non-violence and peace among the students.

\* Bringing awareness on national education policy by hosting awareness cum workshop on All India Survey on Higher Education 2019-2020 at the College.

\* Celebration of Matribhasha Diwas ( Mother Tongue Day ) to bring awareness of on the importance of mother tongue

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**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achivements/Outcomes
To conduct tutorial class for weak/less previleged students	The students expressed their satisfaction for such tutorial class and insisted to conduct more in future.
To conduct internal academic audits	Rooms for improvement in teaching learning process as well as course contents were evaluated.
To conduct interdepartmental orientation programmme	Interdeprtmental orientation programme has been conducted. The teachers experienced the interdisciplinary importance of the various subjects.

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**14. Whether AQAR was placed before statutory body ?**

No

**15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?**

No

**16. Whether institutional data submitted to AISHE:**

Yes

Year of Submission

2020

Date of Submission

17-Mar-2020

**17. Does the Institution have Management Information System ?**

No

Part B

## CRITERION I – CURRICULAR ASPECTS

### 1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The College is affiliated to Manipur University (a Central University). Hence the curriculum adopted by Manipur University for the courses offered in the College is implemented by the College. For effective delivery of the curriculum a number of steps were taken up by the College. An Induction Programme was organized for the First Semester Students for awareness of the College, curriculum and syllabus. Academic Calendar was prepared before the beginning of every academic year. The Academic Calendar contained schedule of academic session, internal assessment and Semester Examination of Manipur University. The Academic Calendar is displayed at the College Notice Board and uploaded in the College website. A Holiday list was also adopted in the beginning of the Session. Every academic session is divided into semesters. There are two semesters in the academic year. Each semester has three classes ( BA 1st , 3rd and 5th Semesters) while the other Semester has three Classes ( B.A. 2nd, 4th and 6th Semesters). In the beginning of the every semester the concerned teacher of each Department distributed the syllabus to the students. The teachers discussed the syllabus and plan of teaching. The College conducted the internal assessment and the questions were set by the concerned teacher. The concerned teacher discussed the answers with the students particularly those who have not done well for improvement in future examinations. The final semester examination of every class was conducted by Manipur University. Efforts were made by all the teachers to ensure proper teaching-learning process. A master time table was prepared before the beginning of the academic session indicating day, subject/paper, class room etc. for every class. The time table was displayed at the Notice Board and given to every Department. The teachers also informed the students about the Time Table. The teachers adopted various methods of teaching. 16 teachers of the College used ICT facilities in designated class room on rotation basis. The students were encouraged to use library facilities in the college and available e-resources. Due to Covid 19 pandemic and lockdown online classes were conducted and study materials were given through Whatsapp groups to the students. The students of BA Geography (3rd Semester to 6th Semester) and BA Education from 6th Semester has Practical. BA Geography 6th Semester conducted Field Work under the guidance of the teachers and submitted Field Reports. All the students were motivated to study at home and encouraged to ask questions in the class rooms. The teachers encouraged the students to have discussion beyond the class room teaching for better understanding and clarification. The College encouraged the teachers to participate in the various courses and 14 teachers of the College participated in Orientation Course/Refreshers Course/Short-Term Courses and Faculty Development Programmes in 2019-2020. Many teachers participated in the Seminars/Conferences and some also presented papers. The students were encouraged to participate in the college activities to improve social and communication skills.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
0	0	Nil	0	0	0

### 1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
<b>No Data Entered/Not Applicable !!!</b>		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	Economics	01/07/2010
BA	Education	01/07/2010
BA	English	01/07/2010
BA	Geography	01/07/2010
BA	History	01/07/2010
BA	Manipuri	01/07/2010
BA	Political Science	01/07/2010
BA	Mathematics	01/07/2010
BA	Philosophy	01/07/2010

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

Certificate	Diploma Course
<b>No Data Entered/Not Applicable !!!</b>	

### 1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Nil	Nil	Nil
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Geography sixth sem (not conducted due covid-)	0
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### 1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Nil
Alumni	Yes
Parents	Nil

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?  
(maximum 500 words)

Feedback Obtained
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Feedbacks were collected from the alumni, students and teachers of the College. A questionnaire was prepared for the Alumni on various aspects of the college specially on learning experience, syllabus, learning environment, departments and faculties, library facilities. A total of 5 Alumni responded to the feedbacks. The feedbacks were analyzed. The feedbacks were discussed by Admission Committee, Examination Committee, IQAC, Principal and Academic Committee of the College. The necessary measures were taken up based on the feedbacks and suggestions from the Alumni. A total of 11 students responded to the feedbacks. A separate questionnaire was prepared for the students. The questionnaire had questions on the curriculum, learning experience, learning environment, the teachers, library facilities, suggestions etc. The feedbacks were analyzed. The feedbacks were discussed by IQAC and some measures were taken up based on the feedbacks. For the teachers of the College a separate questionnaire was prepared consisting of 22 questions. The questionnaire for the teachers contained questions on syllabus, programmes, prescribed books, facilities in the College, freedom to adopt new techniques of teaching, testing and assessment of students, teaching environment, research and project facilities, relationship between administration and teachers. A total of 16 teachers responded and provided feedbacks. The collected feedbacks were analysed. The feedbacks and suggestions from the teachers were discussed by IQAC. Accordingly the corrective measures were taken up for the interest of the teachers, students and the College. All the feedbacks collected were discussed by the Academic Audit Committee of the College. The Academic Audit Committee consisted of the Principal, IQAC Coordinator and all the Heads of the Departments of the College. The Committee took certain measures to improve the curriculum delivery and requested all the teachers to implement them in the interests of the students.

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

#### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Economics	250	237	232
BA	Education	600	575	573
BA	English	400	295	286
BA	Geography	250	192	184
BA	History	250	106	101
BA	Manipuri	100	77	71
BA	Mathematics	25	6	6
BA	Philosophy	100	50	48
BA	Political Science	600	579	573

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### 2.2 – Catering to Student Diversity

#### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG	Number of fulltime teachers available in the institution teaching only PG	Number of teachers teaching both UG and PG courses
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			courses	courses	
2019	1575	0	38	0	0

## 2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
38	15	7	1	1	2
<a href="#">View File of ICT Tools and resources</a>					
<a href="#">View File of E-resources and techniques used</a>					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The College focused on the mentoring of the students on various aspects of teaching-learning-evaluation, extra-curricular activities, career counselling, good health and all-round development of the students. Mentoring was done through various ways in the College beginning from the students who took admission for the first time in the College. Broadly there are two types of mentoring in the College. These were done to help the students by sharing the information about the College, syllabus, teaching-learning, students related activities in the College. The personal interaction between the teachers and students was important to develop relations but also to address the issues and grievances faced by the students in and outside the College. The College realized the importance of mentoring not just in teaching-learning but in all aspects of the students' life in the College. The first type of the mentoring in the College was that each teacher was allotted about 42.5 students (total of 38 teachers with Principal, total enrolled students of 1575 in 2019-2020). The teachers took care of the allocated students by sharing information of the activities of the College and helped the students about teaching-learning and evaluation, personality development, various skills, mental health, grievances, complaints etc. The teachers took up the issues and grievances of the students with the concerned authorities of the College (Principal, Administration, Library etc.), Department, Teacher-In-Charge of the Cells of the Students related activities of the College. The teacher (Mentor) tried to understand the needs of the students and helped them in whatever way was possible. According to the requirements of the students the teacher took up personal counselling also. The other type of mentoring was done in general and student related activities both inside and outside the College. The College organized the Induction Programme for the newly admitted students to the College. The students were informed about the College, faculty members, syllabus, facilities and opportunities available in the College including Library, sports, cultural activities, NSS, NCC, Career Counselling etc. The concerned teachers-in-charges took care and help the students in the College on admission, scholarship, sports, cultural activities including organized by Manipur University, Yoga, NSS, NCC, Career Counselling etc. The subject teachers of the Departments took care of the weakness and took up remedies to overcome the weakness of the students in particular paper/subject/topics beyond the classroom hours. The College has Students' Union. There are Teachers-in-Charge for every Secretary. The Teachers-in-Charge guided and helped the Secretary for effective discharge of the allocated activities and economic use of the sanctioned amount. There were programmes organized by Manipur University (inter-college annual sports and cultural competitions) etc. In such activities the concerned Teacher-In-Charge encouraged, motivated and helped the students to participate and perform well.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1575	38	1 : 41

## 2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
45	38	7	0	14

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )



Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nil	Nil	Nil	Nil
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## 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	ECO	6th Semester	26/09/2020	06/11/2020
BA	EDN	6th Semester	26/09/2020	02/11/2020
BA	ENG	6th Semester	26/09/2020	29/10/2020
BA	GEG	6th Semester	26/09/2020	03/11/2020
BA	MAN	6th Semester	26/09/2020	29/10/2020
BA	MAT	6th Semester	26/09/2020	03/11/2020
BA	PHI	6th Semester	26/09/2020	31/10/2020
BA	PSC	6th Semester	26/09/2020	04/11/2020
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The College is affiliated College to Manipur University ( a Central University at Imphal). Therefore the College implements the academic decisions of the University including on evaluation. As a Government College, the College implements the decisions of Government of Manipur through the Directorate of University and Higher Education. However the College develops its own methods and practices for effective teaching-learning and evaluation process in the College. The College conducted internal assessment on which Departments and the concerned teachers have autonomy including on question setting and evaluation. The College adopted Academic Calendar before the beginning of the academic session which specifically mentioned the examination schedule of Manipur University and internal assessment of the College. The teachers discussed the previous questions papers of Semesters Examinations of Manipur University which conduct the Semester examinations at the end of each semester. The internal assessment was an opportunity to test the effectiveness of the teaching and also to improve the slow learners and encouragement to the fast learners. There were separate discussions with the students specially the weak students on how to improve in the future examinations. It was encouraging to see the responses of the students in such activities by the teachers of the College. The Department of Geography from 3rd Semester to 6th Semester and Education from 6th Semester have practical in addition to the theory papers. The two Departments also have Project/Field Work and Report specially in the 6th Semester. Thus the College adopts various methods of evaluation on continuous basis

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The College had advance planning in academic and other activities of College.

These planning were keeping in mind the interests of the students and the guidelines of UGC, NAAC and the decisions of Government of Manipur through the Directorate of University and Higher Education and Manipur University (the Affiliating University). However the College also adopted the planning based on the previous year's performance and new objectives to be achieved in the current year. Academic Calendar was prepared and adopted in the beginning of the every academic session and is available to the students and teachers in advance. The Academic Calendar was prepared in consultation with IQAC, Heads of the Departments and inputs from the various Committees and Cells of the College. Academic Calendar has the following components of the activities to be performed in the College : schedule of admission, academic session, schedule of the Internal Assessment and Semester Examination of Manipur University, meeting of IQAC and various Committees/Cell of the College, sports and cultural meets of the College, Manipur University inter-college cultural meet, the College Students' Union election, activities of NCC, NSS, Career Counselling, observation of the various International, national and state days etc. Academic Calendar helped the teachers, students, administration, various Committees/Cells, Departments and students related groups to prepare action plan and perform their respective activities. It helped to develop the quality culture initiated by IQAC and also to achieve the Vision and Mission of the College and objectives of national higher education of the nation.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://mbcollege.edu.in/documents/AnalysisofStudentSatisfactionSurvey2019-2020.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
ECO	BA	Honours	5	5	100
EDN	BA	Honours	20	18	90
GEG	BA	Honours	29	29	100
HIS	BA	Honours	21	20	95.23
MAN	BA	Honours	9	9	100
PSC	BA	Honours	252	251	99.60
ENG	BA	Honours	12	12	100

[View Uploaded File](#)

## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://mbcollege.edu.in/documents/AnalysisofStudentSatisfactionSurvey2019-2020.pdf>

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Major Projects	Nil	Nil	Nil	Nil
No file uploaded.				

### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Nil		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Nil	Nil	Nil	Nil	Nil
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Nil	Nil	Nil	Nil	Nil	Nil
No file uploaded.					

### 3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Nil	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
Nil	Nil	Nil	Nil
No file uploaded.			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
History	3
Education	1
English	1
<a href="#">View Uploaded File</a>	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Nil	Nil	Nil	Nil	Nil	Nil	Nil
No file uploaded.						

### 3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Nil	Nil	Nil	Nil	Nil	Nil	Nil
No file uploaded.						

### 3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	1	6	2	0
Presented papers	3	0	0	0
<a href="#">View Uploaded File</a>				

## 3.4 – Extension Activities

### 3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Nil	Nil	Nil	Nil
No file uploaded.			

### 3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Nil	Nil	Nil	Nil
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### 3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Nil	Nil	Nil	Nil	Nil
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## 3.5 – Collaborations

### 3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
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Nil	Nil	Nil	Nil
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Nil	Nil	Nil	Nil	Nil	Nil
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Nil	Nil	Nil	Nil
No file uploaded.			

## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
0	0

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Video Centre	Existing
<a href="#">View File</a>	

### 4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
KOHA	Partially	3.14.11.000	2018

4.2.2 – Library Services

Library Service Type	Existing	Newly Added	Total
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Text Books	12680	12394800	338	101108	13018	12495908
Reference Books	1020	580840	14	5752	1034	586592
e-Books	0	0	0	0	0	0
Journals	5	2110	0	0	5	2110
e-Journals	0	0	0	0	0	0
Digital Database	0	0	0	0	0	0
CD & Video	0	0	0	0	0	0
Library Automation	12859	109792	0	0	12859	109792
Weeding (hard & soft)	0	0	0	0	0	0
Others(s pecify)	3	5000	0	0	3	5000
<a href="#">View File</a>						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Nil	Nil	Nil	Nil
No file uploaded.			

#### 4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	16	0	0	0	10	2	4	10	0
Added	0	0	0	0	0	0	0	0	0
Total	16	0	0	0	10	2	4	10	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS
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4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
0	Nil

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
632270	632270	1784995	1784995

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The college has a system for maintaining and utilizing physical, academic and support facilities of the institute. The system is handled by the college administration in co-ordination with the respective departments at least once in a year. As far as practicable, care has been taken to keep the computer systems, photocopying machines, available ICT tools such as LCD projectors, etc., in working condition. Being an arts college, the only main laboratory is that of the geography department. The available practical related equipment and tools are kept in working condition. Since the institute has very limited non-teaching staff, the equipment, both in administrative block and departments and laboratory are being look after by the respective head of departments. There is no housekeeping section in the college. A brief description is presented below on maintenance and utilization of some facilities. 1. Laboratory: The only laboratory in geography department is look after by the teachers of the department. There is no laboratory assistant/ laboratory attendant, as the vacancy is not filled up by the directorate, as the college being a government college, is under the Directorate of University and Higher Education (DUHE), Government of Manipur. The items in the laboratory of the department are entered in the departmental stock register. 2. Library: Presently the college has no library staff, including the librarian, as they were all retired, and the vacancies are filled up yet. Therefore, the library is look after by a library qualified person (MLISc) on contract basis and assisted by one or two teachers who volunteered their service. From recent times, like the past 10-15 years, procurement of certain numbers of books is done by the Library Advisory Committee, however, majority of the book purchase is done through the directorate and supplied to the college library. Whenever, demanded from the higher authority, the college principal forwarded the book lists with immediate requirements submitted by the departmental heads to the directorate. 3. Sport complex: Our college do not have a sports complex. There is one medium sized football ground. There is also one room with two multiple weight training machines, and some other physical exercise equipment like cross trainer, stationery cycles, etc. There is one physical education teacher who guides and trains the students in sports and physical activities. 4. Computers: The college has one computer training classroom under RUSA, where hardware vocational training course has been carried out. This very classroom is also used as smart classroom. 5. Class Rooms: Class rooms are allocated to all departments along with necessary teaching aids. The class rooms are utilized as per the time table of the department. The class rooms are cleaned on daily basis. There is only one smart class fitted with computer system and LCD projector. It is used by the departments on rotation basis, whenever necessary by referring to the daily class time table.

<https://mbcollege.edu.in/documents/442ProceduresandPolicies.pdf>

## **CRITERION V – STUDENT SUPPORT AND PROGRESSION**

### **5.1 – Student Support**

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Nil	Nil	Nil
Financial Support from Other Sources			
a) National	National Scholarship Portal.	625	Nil
b) International	NIL	Nil	Nil
<a href="#">View File</a>			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Personal Counselling and Mentoring	18/07/2019	225	Career Guidance and Counselling Cell
<a href="#">View File</a>			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	Nil	Nil	Nil	Nil	Nil
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	Nil	Nil

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Nil	Nil	Nil	Nil	Nil	Nil
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
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2019	1	BA	Geography	LMS Law College , Imphal	LLB
2019	1	BA	English	Indira Kala Sangeet Vishwavidyal a, Khairagh	MA Violin
2019	1	BA	Political Science	Global University	PhD.
<a href="#">View File</a>					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	1
Any Other	4
<a href="#">View File</a>	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Carrrom	Institutional Level	8
Chess	Institutional Level	8
Badminton	Institutional Level	8
Tug of War	Institutional Level	80
Atheletics	Institutional Level	37
Football	Institutional Level	44
Solo and Group Dance	Institutional Level	53
Patriotic Song Competition held on Patriots Day	Institutional Level	20
Literary Meet ( Recitation, Debate, Quiz)	Institutional Level	44
<a href="#">View File</a>		

### 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	Badam Bijay Gold Medal	Nil	Nil	1	Nil	R.K. Panthoi
<a href="#">View File</a>						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The College has a Students' Union. As per the guidelines of Government of

Manipur issued by the Directorate of University and Higher Education, the students of the college elect members of the Students' Union every year. The Students' Union has eight members holding different posts and performed the assigned duties in the College. The eight members of the College Students' Union are as follows (1) General Secretary, (2) Finance Secretary, (3) Debate and Extension Secretary, (4) Social and Culture Secretary, (5) Magazine Secretary, (6) Games and Sports Secretary, (7) Boys Common Room Secretary and (8) Girls Common Room Secretary. The schedule of elections to eight posts of the Student's Union along with guidelines as provided by the Directorate of University and Higher Education was notified by the College on time. The election of the Student Union was held on 8th November 2019. An Election Committee was formed to make necessary arrangements and for smooth conduct, free and fair of election. Thus the College has democratic system and process of electing the Students' Union. The Students' Union performed various functions starting with the Annual Freshers' Meet. For each member Secretary of the Students' Union there was a teacher-in-charge for proper guidance and right discharge of their functions. The Union collectively worked as a team and performed various services, welfare activities and supports the students, administration, Principal and teachers of the College. The Union represented the students in the functioning of the College. The eight office bearers of the Union had meetings with the Principal and teachers-in-charge to discuss and decide the activities. The funds were allocated for each member/Secretary. The first meeting took place after constitution of new Students' Union. College Union fee was collected at the time of admission. Every secretary organizes their assigned programmes. However cooperation was extended by the other members of the Union. In many College activities they worked collectively like in Teacher's Day, Patriot's Day, College Foundation Day Celebration etc. They also took a leading role in arranging participation of the students of the College in Manipur University Inter-College Sports and Cultural Meet. In the publication of the College Magazine, the Union specially the Magazine Secretary played important role. Further the Union members took up initiatives and tried to ensure the participation of the students in Career Guidance, Counseling, Students' Grievances and Redressal etc. The inputs and suggestions from the Students' Union were taken seriously by the various Committees of the College including Admission Committee, Examination Committee, Election Committee etc. The Union took active part in IQAC initiated activities. The Students' Union was actively involved in the campus cleaning and keeping the campus free from plastics to make an eco-friendly campus. Thus the College Students' Union played an important role for the welfare of the students and functioning of the College.

#### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

69

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

The Alumni Association of Maharaja Bodhchandra College was established in 2010. Alumni Association had one meeting on 2nd November 2019. Eminent Alumni members were invited to the College functions. Feedbacks were collected from the Alumni

members on the various matters including, teaching-learning, curriculum, and academic improvement of the College. The valuable feedbacks from the Alumni were taken into consideration in the College developmental activities. The response and support from the Alumni were encouraging. Some Alumni members contributed materials and support in making the roads inside the college campus. Some of Alumni members also helped in keeping campus neat and clean through voluntary services. There is one member in IQAC from the Alumni.

## **CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT**

### **6.1 – Institutional Vision and Leadership**

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The College worked towards achieving the Vision and Mission of the College. Being affiliated to Manipur University (a Central University, Imphal) the College implemented the academic decisions of Manipur University on syllabus, curriculum, academic calendar, examination schedule etc. As a Government College, the College followed the Orders of Government of Manipur which were informed by the Directorate of University Higher Education, Government of Manipur. However the College adopted its own methods and practices in the functioning of the College. The Vision and Mission of the College as well as policies/guidelines of UGC, NAAC and Government of Manipur were the guiding principles in the initiatives and activities of the College. The Directorate of University and Higher Education, Government of Manipur is the immediate higher authority which has overall supervision and monitoring of the College. The requirements of the College were requested to the Directorate of University and Higher Education. The decentralization and participative management of the College were done through Heads of the Departments, IQAC, Committees, Cells, NCC and NSS, Students' Union etc. The Principal is overall head of the College and provides academic, administrative and moral leadership. The Principal coordinated and worked jointly with teachers, non-teaching staff, students and other stakeholders to achieve the Vision and Mission of the College and the objectives of the national higher education policy. Of the two practices of decentralization and participative management of the College one is related to the activities like admissions, examinations and other student related activities in the College. There are Admission Committee, Examination Committee, Teacher in Charge of Scholarship, NSS Programme Officer, NCC Officer, Students' Grievances Redressal, Career Counselling, the Teachers-in-Charge of College Students' Union, the College Students' Union, Alumni Association etc. who functioned under the overall direction and leadership of the Principal. The second practice of decentralization and participative management is related to the administration and other activities of the College. The administrative and other activities of the College were decentralised. There are the nine Heads of the Departments, IQAC, Academic Council, Finance Committee, RUSA Nodal Officer, AISHE Nodal Officer, Non-teaching staff Committee against Sexual Harassment, etc. who performed various activities of the College. They functioned through discussion, in coordination with the teachers and students of the College under the leadership of the Principal. They had regular meetings, discussed, took decisions and performed the assigned activities. The Principal had meetings with teaching and non-teaching staff on various issues concerning the College. IQAC took the initiatives on quality measures as per NAAC guidelines. These stakeholders played important roles on the matters concerning the functioning of the College under the guidance of the Principal. The decisions of the Committees were informed to the Principal and implemented in the College. Thus decentralization and participative management were important features in the decision making and in the functioning of the College.

6.1.2 – Does the institution have a Management Information System (MIS)?

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	<p>As the College is affiliated to Manipur University ( a Central University ), the College implements the academic decisions on syllabus, curriculum, evaluation and academic schedule of Manipur University. The students were informed about the syllabus during Induction Programme first. At the beginning of each semester the concerned teachers informed and discussed syllabus with the students. The Head of Departments allocated the papers and topics to the concerned teachers. The Academic Audit Committee also looked after the curriculum delivery. All the teachers worked to complete the syllabus and evaluate the progress of the students on time.</p>
Teaching and Learning	<p>Teaching and learning is a primary activity in the College. Various steps were taken up by the College to complete syllabuses as per the Academic Calendar. The students were encouraged to raise questions in the classrooms for proper understanding. The students were encouraged to meet faculty members beyond the classroom hours. Syllabus was completed for each semester on time before the University examination started. All the Departments and teachers were made to follow the well-defined syllabus. Due to Covid-19 pandemic and lockdown, the online classes were conducted and study materials were provided through Whatsapp groups to the students.</p>
Examination and Evaluation	<p>The examination and evaluation is an important part of the academic activities of the College. The College adopted Academic Calendar which included internal assessment and final Semester examination of Manipur University was conducted online mode. A planning was made for timely completion of the syllabus and effective conduct of the examinations. Examination Committee supervised the conduct the examinations. The final semester examinations were conducted by Manipur University which did question setting</p>

and evaluation. The teachers discussed the previous questions papers of pervious Semesters Examinations. The College conducted internal assessment on which Departments and the teachers have some autonomy including question setting and evaluation.

**Research and Development**

Research and Development is an important part of every higher education institution. The College has qualified teachers who had research experience and can conduct the research. The College has Research Committee/Cell to discuss and help the teachers in this regard. The College encouraged the faculty members to take up research through various research funding agencies of India including UGC, ICSSR, ICHR etc.

**Library, ICT and Physical Infrastructure / Instrumentation**

The College has library with books, journals etc. with reading room facilities. Both the faculty members and students used the library. The College has ICT facilities, computers, projectors and smart classroom for effective teaching and learning activities. The college has power supply. Limited internet connectivity is available . The College has adequate infrastructure including classrooms, practical rooms, a Multipurpose Hall, an Indoor Stadium, rooms for the administrative Staff and faculty members. There are adequate desks, benches, tables and other required furniture for proper functioning of the College on academic, administrative and students related activities.

**Human Resource Management**

Human Resource Management is important for the achievement of the Vision and Mission of the College. Being a government College, the Government of Manipur through Higher Education Department do recruitment and posting of both teaching and non-teaching staff. The Principal assigns duties to the teaching and non-teaching staff and evaluates their performance. The Head of Department allocates the academic work to the teachers and evaluate their ACRs. IQAC evaluates the Academic Performance of the teachers through Performance Based Appraisal System. Training/Refresher Courses are given to the teachers for efficient performance.

Industry Interaction / Collaboration	So far there is no industry interaction and collaboration with the College. The College will make efforts to have such interaction with the local industries in the interests of the students.
Admission of Students	The College follows the admission policy decided by the Government of Manipur through the Directorate of University and Higher Education which decides the schedule of admission, reservation policy, fee structure etc. The College decides the intake capacity of the courses. Admission notice is announced in the local newspapers, College website and the Notice Board. It is done in a transparent manner by publishing a Prospectus which contains the details of the courses offered, about the College and admission. By implementing the Mission of the College, there are sizeable number of the students from economically backward families, hills and minorities.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	The College functions through various methods of e-governance. The College has website in which various notices and activities of the College are uploaded.
Administration	Administration and Finance and Accounts have been following e-governance rules, procedures and practices as given by the Government of Manipur from time to time. The financial transaction is done electronically between the College and government, between the College and staff and students through internet and computer applications. The College website has information about admission examinations etc. During the Covid 19 pandemic classes were conducted through online as per the guidelines of UGC, Manipur University and Government of Manipur. The Administration of the College is done by making the information available to the students, teachers and other stakeholders through College website. There are internal systems of sharing information through various Whatsapp groups.
Finance and Accounts	The finance and account activities of the College are done through online,



	banks and other e-transaction methods with the Government of Manipur and those outside the College. Payments of salary to the teaching and non-teaching staff were done through CMIS and through bank transactions.
Student Admission and Support	The students admission and support system like administration, scholarship etc are done by using College website, online transaction etc.
Examination	The College website has academic calendar, examination notices etc. During Covid-19 pandemic the students were connected through mobiles, internet and other online facilities.

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	Nil	Nil	Nil	Nil
2020	Nil	Nil	Nil	Nil
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	Nil	Nil	Nil	Nil	Nil	Nil
2020	Nil	Nil	Nil	Nil	Nil	Nil
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
One Week National Workshop on Research Methodology of Social Sciences and Humanities	2	16/01/2020	22/01/2020	7

UGC Sponsored Inter-disciplinary Refresher Course in Social Sciences	1	14/11/2019	27/11/2019	14
Testing Techniques and Their Tool Preparation for College Teachers	1	27/12/2019	31/12/2019	5
Three Days Workshop for College Teachers on Pedagogy and Assessment Tool Preparation	7	21/06/2019	23/06/2019	3
UGC Sponsored Short Term Course in 'SPSS for Teachers'	3	17/02/2020	22/02/2020	6
UGC Sponsored 38th Orientation Programme	3	20/01/2020	08/02/2020	20
Seven Day Short Term Course on Meetei Mayek( Meetei Script) in Higher Education	1	24/12/2019	30/12/2019	7
TEQIP III Sponsored Five Day Workshop on Mathematical Modelling and System Level Designing	1	22/07/2019	26/07/2019	5
Teachers Enrichment Workshop	1	01/10/2019	06/10/2019	6
UGC Sponsored 37th Orientation Programme	2	11/11/2019	30/11/2019	20
<a href="#">View File</a>				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time



0	Nil	Nil	Nil
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#### 6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
The teachers are given opportunity for training, promotion etc. besides salary on time. The teachers were encouraged to participate in OR, RC, Seminars/Conferences etc. Timely promotion was facilitated by the college.	Besides salary on time, the non-teaching staffs were encouraged to participate in the training programmes.	The College has student friendly administration. The teachers always encouraged the students and helped by the teachers. Students were given scholarship. Various sports, cultural and other activities were organised by the college for the students.

### 6.4 – Financial Management and Resource Mobilization

#### 6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Institution conducts external financial audits regularly. The external financial audit was done during the year by the AG Office. The College fully cooperated in the external audit by providing all the relevant data and records of the financial transaction as requested by the auditing team. The Principal as the head of the College ensured the money was sanctioned as per the rules as well as the amount sanctioned to the College was properly utilised. The required documents were kept and maintained in a transparent manner for economic use of the available financial resources.
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#### 6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nil	Nil	Nil
No file uploaded.		

#### 6.4.3 – Total corpus fund generated

0
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### 6.5 – Internal Quality Assurance System

#### 6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nil	Yes	Academic Audit Committee
Administrative	No	Nil	Yes	College Administrative Committee

#### 6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Nil
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#### 6.5.3 – Development programmes for support staff (at least three)

Nil
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6.5.4 – Post Accreditation initiative(s) (mention at least three)

Successful observation of Golden Jubilee of Maharaja Bodhchandra College by reviewing the past achievements and for future planning. Maintaining Clean and Eco-friendly Campus by organizing social service and plastic free rally. Observation of 150 Birth Anniversary of Mahatma Gandhi to inculcate the universal values of non-violence and peace among the students. Bringing awareness on national education policy by hosting awareness cum workshop on All India Survey on Higher Education 2019-2020 at the College. Celebration of Matribhasha Diwas (Mother Tongue Day) to bring awareness of on the importance of mother-tongue.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2020	State Level Meeting cum Workshop on All India Survey on Higher Education (AISHE) 2019-2020	17/02/2020	17/02/2020	17/02/2020	66

[View File](#)

**CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES**

**7.1 – Institutional Values and Social Responsibilities**

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
<b>No Data Entered/Not Applicable !!!</b>				

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
ANNUAL POWER REQUIREMENT-5511.5 KWH

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	Nil
Ramp/Rails	Yes	Nil

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	1	12/12/2019	1	Giving awareness to the women street vendors of Andro parking market	Hygiene and health issues	12
<a href="#">View File</a>							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Nil	Nil	Nil

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Patriots` Day observation	13/08/2019	13/08/2019	70
Independence Day observation	15/08/2019	15/08/2019	48
Celebration of college golden jubilee	08/09/2019	08/09/2019	110
150th Birth Anniversary celebration of Gandhi Jayanti	02/10/2019	02/10/2019	46
Celebration of Matribhasha Diwas	21/02/2020	21/02/2020	50
<a href="#">View File</a>			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Daily cleaning of the college campus.
Plantation of tree saplings on World Environment Day.
Social Service by the students and the teacher.
Plastic free campus under the initiative of Eco Club.
Conservation of water bodies including a pond surrounded by seasonal vegetables and plants for maintaining ecological balance.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practices 1. Title: Student Counselling Objectives: To help the students
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to improve self-confidence, to learn problem management and selection of career avenues. Situation: Teacher counselors are supposed to support all those students who are talented, as well as those nervous or, shy students who cannot express themselves well and to socialize. They are also guided to access through the route where they can effort in finding employment and progresses in their professional life. The practice: Teacher counsellors attempted to draw out students unique attention by employing student-friendly activities such as singing, role-playing, performing musical instruments, puzzle play, word games and quizzes. The students are encouraged to spend time in self-discovery and developing interests around their skills as means of career awareness.

Indication of Success: The students were promoted to feel joy and happiness. Students were found relaxed, free to talk, shared and communicated better with other normal learners. Some students get employment in government and private companies, and some started self-employment. Resources: The programme did not require hefty amount of money. 2. Title: Rainwater Harvesting Objectives: To supplement the need of water supply for the college. Situation: The Maharaja Bodhchandra campus cannot acquire water from public water supply system due to scarcity of water supply in the region. Throughout the year, the college is purchasing water from private water supply at various costs. The practice: In view of the scarcity of water supply, the college management committee arranged to harvest rain water which could have been wasted during rainy season. Since the roofs of the halls and classrooms are all corrugated tin, the rain water can easily be collected through gutters and drain pipes and stored in the water reservoir. Indication of Success: The collected water during rainy season was quite useful. During the rainy season, the college did not purchase water for use in toilets and bathrooms. Thus a few thousand rupees can be saved. Resources: Installation of the gutter and drain pipes and construction of the reservoir tank costs a one-time investment. However, time to time., from time to time the gutter and drain pipes need to be repaired. And occasional cleaning of the tank is also necessary.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://mbcollege.edu.in/documents/BestPractices.pdf>

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The distinctiveness of The Maharaj Bodhchandra College lies in the fact that the college has its own history. The land of the college was donated by the then Maharaja of Manipur, His Highness Okendrajit Leishemba in his revered father late His Highness Maharaja Bodhchandra Leishemba. The college was established on the 8th September 1969. Therefore, every year on the 8th of September, the college foundation day is observed. Since the establishment of the institution, the college has its own college song which is performed in every foundation day function. Most of the college foundation day inauguration was led by His Highness Sanajaoba Leishemba, grandson of Maharaja Bodhchandra Leishemba. Access and inclusion to all the aspiring students is again one of the distinctiveness of the college. All students are valued and have right to learn in the college regardless of needs and abilities. Though the college is situated in the heart of the Imphal City, majority of the students are from rural areas of Imphal East, Imphal West and Thoubal districts, and hilly districts like Tamenglong, Ukhrul, Churachandpur, Kangpokpi and Senapati. To impart and spread knowledge through higher education to the learners who are usually from economically backward families may be considered as one of the important tasks of the college.

Provide the weblink of the institution

<https://mbcollege.edu.in/documents/InstitutionalDistinctiveness.pdf>

### **8.Future Plans of Actions for Next Academic Year**

In the coming academic session 2020-2021, the College will have the following Plan of Action 1. The College will organise the Induction Programme of the newly admitted B.A. 1st Semester in next Academic Session 2020-2021. It is important as the new students should have knowledge about the College, faculties, facilities, scholarship, curriculum and other information in the College. This will help the students. 2.As a part of community service, the College will have social service just around the College Campus. The focus will be around the statue of Freedom Fighter Thangal General, Konung Mamang Angom Colony, Imphal East which is within 0 Km from the College. 3.The National Education Policy 2020 has been already adopted. The College will organise Sensitization Programme on "National Education Policy(NEP)-2020" in the coming academic session. This will help both the teachers and students to have good understanding of the NEP 2020 and for its effective implementation in the College. The College has been already NAAC accredited. However in order to have quality culture and for improvement in the academic and other activities of the College, the College plans to organise Seminar Programme on the Awareness of NAAC, NIRF and AISHE in the coming academic session. This will be beneficial to the teachers and the College in NAAC assessment and re-accreditation.