



YEARLY STATUS REPORT - 2022-2023

Part A

Data of the Institution

1.Name of the Institution	The Maharaja Bodhchandra College
• Name of the Head of the institution	Dr. M. Chandra Singh
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	03853571901
• Mobile No:	9774082899
• Registered e-mail	mbcollege.imphal@gmail.com
• Alternate e-mail	ldwijendra@gmail.com
• Address	Palace Compound, Imphal East District
• City/Town	Imphal
• State/UT	Manipur
• Pin Code	795001
2.Institutional status	
• Affiliated / Constitution Colleges	Affiliated college
• Type of Institution	Co-education
• Location	Urban

- Financial Status **UGC 2f and 12(B)**
- Name of the Affiliating University **Manipur University**
- Name of the IQAC Coordinator **L. Dwijendra Singh**
- Phone No. **03853582909**
- Alternate phone No. **9089119379**
- Mobile **8837260866**
- IQAC e-mail address **iqac.mbcollege1@gmail.com**
- Alternate e-mail address **ldwijendra@gmail.com**

3. Website address (Web link of the AQAR (Previous Academic Year))

<https://mbcollege.edu.in/documents/AQAR2021-22a.pdf>

4. Whether Academic Calendar prepared during the year?

Yes

- if yes, whether it is uploaded in the Institutional website Web link:

<https://mbcollege.edu.in/documents/AdobeScan26-Apr-2024.pdf>

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.07	2012	05/07/2012	04/07/2017
Cycle 2	C	1.91	2019	28/03/2019	27/03/2024

6. Date of Establishment of IQAC

21/08/2012

7. Provide the list of funds by Central / State Government

UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	Nil	Nil	Nil	Nil

8. Whether composition of IQAC as per latest NAAC guidelines

Yes

- Upload latest notification of formation of IQAC

[View File](#)

9.No. of IQAC meetings held during the year **2**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report [View File](#)

10.Whether IQAC received funding from any of the funding agency to support its activities during the year? **No**

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

* IQAC played an important role in organizing Har Gar Tiranga Campaign from 13th to 15th August, 2022

* The College organized One Day Awareness Programme on Cyber Security and Emerging Technologies on 21st November, 2022.

* IQAC organized Patriots Day Observation and Recitation Competition on 13th August, 2022

* IQAC with Alumni Association organized Alumni Meet 2023 and G-20 Talk on Climate Change on 15-04-2023

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12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
To organize inter-college competition	The College organized Inter College Song Competition on 27th February, 2023.
To participate actively in the national campaign of Har Gar Tiranga Campaign	A large number of students and teachers participated in the national campaign of Har Gar Tiranga Campaign from 13th to 15th August, 2022
To organize awareness programme on cyber security	The College organized One Day Awareness Programme on Cyber Security and Emerging Technologies on 21st November, 2022
To organize Alumni Meet at the College	IQAC with Alumni Association organized Alumni Meet 2023 and G-20 Talk on Climate Change on 15-04-2023.

13. Whether the AQAR was placed before statutory body? **No**

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14. Whether institutional data submitted to AISHE

Part A

Data of the Institution

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• Type of Institution	Co-education
• Location	Urban
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• Name of the IQAC Coordinator	L. Dwijendra Singh

• Phone No.	03853582909				
• Alternate phone No.	9089119379				
• Mobile	8837260866				
• IQAC e-mail address	iqac.mbcollege1@gmail.com				
• Alternate e-mail address	ldwijendra@gmail.com				
3. Website address (Web link of the AQAR (Previous Academic Year))	https://mbcollege.edu.in/documents/AOAR2021-22a.pdf				
4. Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://mbcollege.edu.in/documents/AdobeScan26-Apr-2024.pdf				
5. Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
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Cycle 2	C	1.91	2019	28/03/2019	27/03/2024
6. Date of Establishment of IQAC			21/08/2012		
7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Nil	Nil	Nil	Nil	Nil	
8. Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC			View File		
9. No. of IQAC meetings held during the year			2		
• Were the minutes of IQAC meeting(s)			Yes		

and compliance to the decisions have been uploaded on the institutional website?	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	View File
10. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
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13.Whether the AQAR was placed before statutory body?	No
<ul style="list-style-type: none"> Name of the statutory body 	

Name	Date of meeting(s)
Nil	Nil

14.Whether institutional data submitted to AISHE	
Year	Date of Submission
2023	21/02/2024

15.Multidisciplinary / interdisciplinary
<p>The College has implemented LOCF under the Choice Based Credit System (CBCS) adopted by Manipur University from the current academic session 2022-2023. The College offers 9 B.A. Programmes. As per the decision of Manipur University Ordinance 2021, there will be four year duration of the under-graduate programmes. There are multiple exit options after the completion of first year, second year and third year. The College will</p>

implement the decisions of Manipur University and Government of Manipur on multidisciplinary/interdisciplinary courses as per NEP 2020.

16.Academic bank of credits (ABC):

As an affiliated college under Manipur University, the College implements decisions of Manipur University Ordinance, 2021. It provides that "Every student shall open an account in the Academic Bank of Credits which will provide him/her with a unique ID and will allow access to the Standard Operating Procedure (SOP). The Credits awarded to a student for the courses pursued in the University shall be accumulated in the Academic Bank Account of the student. The procedure for accumulation of credits earned, shelf life, redemption of credits, would be as per the UGC (Establishment and Operation of Academic Bank of Credits in Higher Education) Regulations, 2021 and their subsequent amendments. The validity of credits earned will be to a maximum period of seven years or as specified by the Academic Bank of Credits." The College will follow the Manipur University Ordinance, 2021 on NEP 2020 on academic bank of credits (ABC).

17.Skill development:

Manipur University has adopted Ordinance, 2021 which is implemented by the College. The Ordinance 2021 provides the Core Course and Elective Course. The Elective Courses are of three types : (i) Discipline Specific Elective (DSE) Course and (ii) Generic Elective Course (GEC). It also offers Ability Enhancement Compulsory Course (AECC) and Skill Enhancement Course (SEC). SEC courses are value-based and/or skill-based and are aimed at providing hands-on-training, competencies, skills, etc. There are 8 Value Addition Courses (VAC) like Yoga, Sports, Health Care, NCC, NSS, Ethics, Culture, etc.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The College follows the syllabus and curriculum decided by Manipur University on NEP 2020. There has been use of bilingual in classroom delivery. Use of both English and Manipuri language will be increased as per NEP 2020.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The College will implement Manipur University Ordinance on outcome based education on teaching and learning process as per NEP 2020.

20.Distance education/online education:

During the Covid-19 pandemic, online classes were introduced in the College. At present the College is not in a position to introduce distance education /online education as per NEP 2020.

Extended Profile**1.Programme**

1.1	9
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	1882
Number of students during the year	

File Description	Documents
Data Template	View File

2.2	920
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	607
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3.Academic

3.1	36
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Number of full time teachers during the year						
<table border="1"> <thead> <tr> <th>File Description</th> <th>Documents</th> </tr> </thead> <tbody> <tr> <td>Data Template</td> <td>View File</td> </tr> </tbody> </table>			File Description	Documents	Data Template	View File
File Description	Documents					
Data Template	View File					
3.2	Number of Sanctioned posts during the year	45				
<table border="1"> <thead> <tr> <th>File Description</th> <th>Documents</th> </tr> </thead> <tbody> <tr> <td>Data Template</td> <td>View File</td> </tr> </tbody> </table>			File Description	Documents	Data Template	View File
File Description	Documents					
Data Template	View File					
4.Institution						
4.1	Total number of Classrooms and Seminar halls	13				
4.2	Total expenditure excluding salary during the year (INR in lakhs)	117.66				
4.3	Total number of computers on campus for academic purposes	16				
Part B						
CURRICULAR ASPECTS						
1.1 - Curricular Planning and Implementation						
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process						
<p>Manipur University adopted National Education Policy 2020 from the academic session 2022-2023. The College also implemented the undergraduate programme of NEP 2020 as adopted by Manipur University for the same session. The changes in the curriculum and syllabus as per NEP 2020 as directed by Manipur University were discussed at the College with all the teachers by the Principal and IQAC and then in the Departments. Curriculum and syllabus as per NEP 2020 which introduced Choice Based Credit System were informed to the students in the Induction Programme of BA First Semester Students. The Academic Calendar is uploaded in College website and informed to the students in advance. The concerned teachers of departments informed and discussed with the students about the new changes in the curriculum and syllabus. The rest of</p>						

the semesters continue with the old syllabus. The College conducted internal assessment and the questions were set by the concerned teachers. The weak students were motivated by the teachers for improvement. Both the teachers and students followed the time table. The teachers participated in Orientation Course/Refreshers Course/Short-Term Courses/Faculty Development Programmes . The limited ICT facilities of the college are used by the teachers on the rotation basis

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The College adopts Academic Calendar which is uploaded in the College website and informed through Notice Board and WhatsApp Groups. It informed about beginning of the admission, academic session, schedule of the Internal Assessment and Semester Examinations of Manipur University. It is useful to the teachers, students, administration, various Committees/Cells, Departments and students related groups to prepare action plan. The Academic Calendar mentioned about the meeting of IQAC, Committees/Cell, sports and cultural meets, Manipur University inter-college cultural meet, the College Students' Union Election, activities of NCC, NSS, Career Counselling, observation of the various International, national and state days. It helps to develop the quality culture initiated by IQAC and also to achieve the Vision and Mission of the College. The College conducted internal assessment for every course/paper as per the Academic Calendar. The teachers helped the students for better performance in future in the internal assessments.

File Description	Documents
Upload relevant supporting documents	No File Uploaded
Link for Additional information	https://mbcollege.edu.in/documents/AdobeScan26-Apr-2024.pdf

1.1.3 - Teachers of the Institution participate

B. Any 3 of the above

in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

9

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	No File Uploaded

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Manipur University has adopted NEP 2020 from the academic session 2022-2023. Therefore, there are value addition courses on various aspects. However, Third and Fifth Semesters continue with chapters and themes on Gender, Human Values, Environment and Sustainability. The Government of Manipur has implemented Code of Professional Ethics for the government college teachers as per UGC Regulations, 2018 vide Orders No. 10/187/2018-HE, dated 3rd July, 2021. B.A. programmes have Regional Development (RD) in BA 3rd Semester and Environment Studies in BA 4th Semester. There is a chapter titled "Manipuri Women in Changing World" on gender issues and role of women in Regional Development (RD) paper in BA 3rd Semester. There is a theme titled "Women's Empowerment" in the paper "Indian Government and Politics" in 3rd Semester BA Political Science. The gender issues are sensitised and awareness is brought through various activities including observation of Women's Day in the college. "Environmental Studies" is a common

course in BA 4th Semester. Through Eco Club, NCC and NSS the College tries to ensure some kind of learning and experiencing on Gender, Human Values, Environment and Sustainability.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

1

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

98

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File
1.4 - Feedback System	
1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	B. Any 3 of the above
File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	View File
1.4.2 - Feedback process of the Institution may be classified as follows	C. Feedback collected and analyzed
File Description	Documents
Upload any additional information	View File
URL for feedback report	Nil
TEACHING-LEARNING AND EVALUATION	
2.1 - Student Enrollment and Profile	
2.1.1 - Enrolment Number Number of students admitted during the year	
2.1.1.1 - Number of sanctioned seats during the year	
750	

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

612

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Internal Assessment is an important activity to assess the advance and slow learners. In the internal assessment, the teachers set the questions, fix dates of exam and evaluate the students. Based on the performance in the internal assessment, the concerned teachers take up remedial measures both for those who performed well and those who did not do well. There were separate discussions with the weak students on how to improve in the future examinations. Learning levels of the students is tried to identify in various ways for effective teaching-learning. The teachers encouraged the students to ask questions on the topics discussed in the classes. Those students who still lack clarity are asked to meet the teacher in the department. Those students who are advanced learners are to enhance their knowledge in the areas already discussed in the class. The Examination Cell of the college extends full support to the internal assessment.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1882	36

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The College implemented NEP 2020 adopted by Manipur University from 2022-2023. Under NEP 2020 Choice Based Credit System is introduced and value addition courses are added. The value addition course include personality development, NCC and others which have theoretical as well as practical activities. The College has been given freedom to conduct and submit the marks only in value additions courses to Manipur University. The College made efforts to have student centric methods for enhancing learning experience. Experiential learning for BA 3rd Semester to BA 6th Semester for Geography was done through practical. 6th Semester BA (Hons) Education has practical. In all BA programs the students are encouraged to participative learning through discussion and presentation on the topics in the syllabus. Problem solving methodologies include face to face interactive learning and learning through presentation on a given topic/problem.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The ICT room on the first floor of the administrative building has ICT tools such as LCD Projector, computer sets, sound system, etc. Many of the teachers used ICT enabled tools in teaching-learning. Due to limitation of ICT enabled room, the teachers used ICT Room on rotation basis for effective teaching learning in the College. The teachers prepared slides and used other effective methods

while taking classes with ICT facilities. The students had enthusiastic response with the new methods of teaching. The College needs more ICT enabled tools and rooms with ICT facilities for effective teaching-learning process. After the implementation of National Education Policy 2020 which emphasizes uses of ICT facilities there will be more in coming years.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

36

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	No File Uploaded
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

36

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	No File Uploaded
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

16

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)**2.4.3.1 - Total experience of full-time teachers**

36

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The College implemented NEP 2020 adopted by Manipur University from 2022-2023. Internal assessment is retained while many forms of internal assessment methods have been introduced in the value addition courses. The College develops its own methods and practices for effective teaching-learning and evaluation process in the College. The College adopted Academic Calendar which mentioned academic activities including the schedule of internal assessment and final semester examinations of Manipur University. The notice for internal assessment is issued in advance and informed to the students through College WhatsApp Groups of every

semester. The teachers discussed the previous question papers of semesters examinations of Manipur University. The internal assessment was an opportunity to test the effectiveness of the teaching and also to improve the slow learners and encouragement to the fast learners. There were separate discussions with the students specially the weak students on how to improve in the future examinations.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The College implemented NEP 2020 adopted by Manipur University from 2022-2023. The College has given the freedom to conduct assessment in the value addition courses. However, the college continues two types of examinations - one internal assessment conducted by the college and another is the final semester examination conducted by Manipur University at the college. The students are informed about the internal assessment in advance in the Induction Programme, Academic Calendar, Notice Board, College WhatsApp Groups and in addition to the classrooms. As the question setting and evaluation of the internal assessment is done by the department, the Heads of Departments and concerned teachers took special care so that there is no room for manipulation, bias or unfairness to the students in the internal assessment. Every department and teacher tried to conduct internal assessment in transparent and time bound manner. The Examination Cell of the college supports the conduct of internal assessment. The channel of information between the teacher and students is dynamic. There is transparent system for internal assessment as such there was no complaints from the students.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The College implemented NEP 2020 adopted by Manipur University from 2022-2023. For the courses under NEP 2020 the course outcomes are clearly mentioned by Manipur University. The Course Outcomes are not mentioned by Manipur University in existing semesters except the newly introduced First Semester. However, the college adopted the Course Outcomes (COs) which is uploaded in the college website. The College offered the students B.A. programme in nine subjects of Economics, Education, English, Geography, History, Manipuri, Mathematics, Philosophy and Political Science. After the successful completion of the Programme at the end of 3 years as per the guidelines and norms of Manipur University including the End Semesters Examinations, a Degree is issued by Manipur University to the successful students. Each department adopted Course Outcomes (COs) along with POs and PSOs as per UGC and NAAC guidelines. The concerned teachers informed and discussed the Course Outcomes (COs) to the students in the beginning of each semester. In the internal assessments, the concerned teachers set the questions, evaluate and give the marks of the internal assessments. IQAC conducted and analyzed the feedback through Students' Satisfaction Survey and the feedback from the students, alumni and teachers.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://mbcollege.edu.in/documents/ProgramOutcomes2020.pdf
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The attainment level of POs, PSOs and COs are done through the examinations. The college being an affiliating college under Manipur University implements the examination system adopted by Manipur University. The final semester examinations of all the semesters are conducted by Manipur University which included the question setting, evaluation and declaration of final results. The college conducted the internal examination in the form of internal assessment which is also an effective method of measuring the attainment of POs, PSOs and COs. This is because the departments and concerned teachers set the questions, evaluate and give the marks of the internal assessments. There are other methods of measuring the attainment of POs, PSOs and COs. IQAC conducted and

analyzed the feedback from the students in the form of Students' Satisfaction Survey. The college also collected and analyzed the feedback from the students, alumni and teachers. These feedbacks are studied and necessary steps were taken up by the college based on the feedbacks and suggestions. There are various students' activities in the college. In such activities the students show their talents, communication skills, social interaction and learned values and skills.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

577

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://mbcollege.edu.in/documents/StudentSatisfactionSurvey_2022-2023.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year**3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year**3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year**

1

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

1

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

0

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	No File Uploaded

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Beyond campus environment promotion activities

As a part of Environmental Promotional activities beyond the

campus a mass tree plantation program was jointly organized by the NCC cadets, NSS Unit I and Unit II, students, teaching and non-teaching staff and IQAC at Chingkhui Hill from 13th July to 15th July, 2022, with the help of local club volunteers.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

4

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year**3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year****388**

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration**3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year****1**

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	No File Uploaded
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year**3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year****Nil**

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The infrastructures and physical facilities of the college have been constructed with financial support under UGC, RUSA and State Government. There are 12 classrooms and one ICT room. Few rooms of the College Girls' Hostel are used as classrooms due to the shortage of classrooms. The Administrative Building has Office of the Principal, non-teaching rooms, Examination Cell and NCC Cell. The college has a Library Building next to the Administrative Building. The Ground Floor of the Library Building has bookshelves and issuing counter. The First Floor of the Library Building is used as Reading Room as well as the Librarian room. The Geography Building of the college has classrooms and practical rooms for Geography and Education Departments. Indoor Hall and Multipurpose Hall of the college are used for examinations, besides being the venues for other events. The nine departments have one departmental room each. There are four toilet complex, one for boys, one for girls, one for non-teaching staff and one for teachers. There is one generator for power backup with nominated rated capacity 10kVA.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The playground is used for outdoor sports events. The Indoor Hall is used for indoor games like badminton, chess, carrom, table tennis, etc. Besides, other programmes and functions are also held in the Indoor Hall. The Multipurpose Hall of the college is used for various activities such as university examinations, conduct of induction programme, cultural activities, International Yoga Day observation, annual fresher's meet and other large gathering of both academic and non-academic activities. The college has facilities of weight training machines, physical exercise equipments like cross trainer, stationary cycle, dumbbell, etc.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

13

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

13

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	No File Uploaded

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

2.10

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	No File Uploaded

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college has a library building which is located on the southern side of the campus. The books are kept on the ground floor in the shelves. Two teachers of the college extend supports in the activities of the library for effective teaching- learning activities, since the library has shortage of staff. The reading room is located on the first floor of the library building. Librarian office is also on the first floor. Seating capacity of the reading room is 66. The total number of books recorded upto June 2023 is 14,361. Majority of the books purchased are done by the Directorate of University and Higher Education and supplied to the college library. Depending on the requirement, books are also purchased by the college. Size of the library is 46 ft. by 32 ft. (1472 sq. ft.)

Library Automation: The library is partially automated using Koha ILMS software. The version of the Koha software is 3.14.11.000. The automation started in 2018. Total number of books entered in Koha software upto June 2023 is 13,127. This software is used mainly for the purpose of cataloguing of books and searching of books by the library users.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

E. None of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

00.13300

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

33

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college has one room with IT facility for academic and administrative activities. The college has 16 computers, seven printers, two xerox machines (copiers). The computers are used by the administrative staff, IQAC, library and departments. The college has Wi-Fi facility. The bandwidth available of internet

connection is 30 MBPS. Wi-Fi facilities are available in the administrative building, IQAC office, Library and Scholarship Cell. Attempts will be made to expand use of IT facilities.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

16

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution

C.10 - 30MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

42.45

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The items of the laboratories are entered in the departmental stock registers. Education and Geography departments have laboratories. The College Library issue Library Cards to students. The First and Second Year students can borrow upto two books. The Third Year Students can borrow upto 3 books. The college has a playground in the middle of the campus which is used for sports activities including football. The College Multipurpose Hall is also used for sports activities like Badminton, Table Tennis, Carom, Chess, etc. The college has facilities of weight training machines, physical exercise equipments like cross trainer, stationary cycle, dumbbell, etc. The college has 16 computers which are used in the administration, Library, IQAC, departments and in ICT activities. There are 13 classrooms with desks and benches.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

356

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

D. 1 of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	No File Uploaded

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
0	
5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
0	
File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded
5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	D. Any 1 of the above
File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded
5.2 - Student Progression	
5.2.1 - Number of placement of outgoing students during the year	
5.2.1.1 - Number of outgoing students placed during the year	

13

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year**5.2.2.1 - Number of outgoing student progression to higher education**

13

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

3

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The election of Students' Union of the college was held on 6th October, 2022. The eight members of the Students' Union are : (1) General Secretary, (2) Finance Secretary, (3) Debate and Extension Secretary, (4) Social and Culture Secretary, (5) Magazine Secretary, (6) Games and Sports Secretary, (7) Boys Common Room Secretary and (8) Girls Common Room Secretary. The Students' Union performed various functions including student related activities and for the welfare of the students. In the College Annual Freshers' Meet, Sports Meet, and Manipur University Inter College Cultural and Sports Meets the Students' Union play active roles. The Union is the main link between the students, administration, Principal and teachers of the college. The Union represented the students in the functioning of the college. The Union had meetings with the Principal and teachers-in-charge to discuss and decide the students' activities. In the publication of the College Magazine, the Magazine Secretary played important role. The inputs and suggestions from the Students' Union were taken into account by the college administration. The union took active part in keeping the campus free from plastics to make an eco-friendly campus.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**

0

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Alumni Association is an important part of the college family. In 2010, Alumni Association of the Maharaja Bodhchandra College was established. IQAC with Alumni Association organized Alumni Meet 2023 and G-20 Talk on Climate Change on 15-04-2023. Eminent Alumni members were invited to various college functions. Feedbacks were collected from the Alumni members on the various matters including, teaching-learning, curriculum, and academic improvement of the college. The valuable feedbacks from the Alumni were taken into consideration by IQAC in the college developmental activities. The response and support from the Alumni were encouraging. There is one member in IQAC of the college from the Alumni. Under the initiative of IQAC, the college plans to have more interaction and involvement of the Alumni members in the coming years.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)	E. <1Lakhs
File Description	Documents
Upload any additional information	No File Uploaded
GOVERNANCE, LEADERSHIP AND MANAGEMENT	
6.1 - Institutional Vision and Leadership	
6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution	
<p>The Vision of the College "Transforming knowledge into productive capacities to enable to meet global and local challenges guided by a strong sense of national character and sensitive to traditional mores and cultural values". The Mission of the College is the optimum utilization of available resources, to impart and spread knowledge through higher education to the learners coming mostly from economically backward families, hills, minorities and others; to disseminate knowledge by improving quality teaching-learning process and to instill sense of responsibility, accountability and ethical values among the students and faculty members towards achieving higher goals in life. Both male and female teachers are involved in IQAC activities, committees/cells, NSS, NCC, Students' Union, governance, in making perspective plans and in other functioning of the college. The decisions of the Committees/Cells, IQAC, etc. are taken into account and implemented by the Principal and administration.</p>	
File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File
6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.	
<p>The case study indicates decentralization and participative management in the college through the Committee/Cell system in existence. The committees/Cells can be classified into two categories. One set of committees comprise of Admission Committee, Examination Committee, Students' Grievance and Redressal Cell, Sports and Co-curricular Activities Committee, Hostel Management</p>	

Committee, Gender Sensitization Cell, Election Committee, Time-Table Committee, Gender Sensitization Cell, etc . The inputs and feedbacks from the students and other stakeholders are taken into account in functioning of student related activities. The other set of committees are Academic Committee Finance Committee, Infrastructure Committee, Construction Committee, Website and ICT Management Committee, Library Advisory Committee, Research and Publication Committee, etc. These Committees performed the assigned functions and support the Principal in overall smooth administration of the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

One of the objectives of the strategic plan of the college is to ensure inclusive higher education in the State of Manipur by providing opportunities to the students specially from the rural and hill areas. The college follows the reservation policy of the Government of Manipur in admissions. Following the mission of the college and steps taken up by the college there are sizeable number of students from ST, SCs and minorities in the College. The college has a large number of girl students as well. The students are provided scholarship. The college ensures that there is no discrimination due to their social categories. The Vision and Mission of the college as well as the policies of the Government of Manipur and UGC, NAAC, etc. are guiding principles in making the strategic plan of the college. The Mission of the college is to make optimum utilization of available resources, to impart and spread knowledge through higher education to the learners coming mostly from economically backward families, hills, minorities and others.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Principal is the overall head at the college. He is the main link with the Directorate of University and Higher Education, Government of Manipur on administrative and financial matters. The Principal work with proper coordination with Manipur University on the academic and examination matters. The Principal is the primary link between the teachers, students, administration and other stakeholders of the college including Alumni. The college functions with various Committees/Cells/Club, IQAC, Heads of Departments and administrative staff. The Principal is informed about the decisions and activities of the Committees/Cells, IQAC, etc. In the meetings and discussions of the Committee/Cells/IQAC, etc. the Principal participates. The Committee/Cells function as per the relevant Guidelines and Rules. For instance IQAC functions as per NAAC Guidelines while Admission Committee and Examination Committee function as per guidelines and rules of Government of Manipur and Manipur University. All teachers are given equal opportunity in Committee/Cells.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

C. Any 2 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The recruitment and posting of teaching and non-staff to the college is done by the Directorate of University and Higher Education, Government of Manipur. Welfare measures for the teachers and non-teaching staff are one of the priorities of the college. These are implemented with fairness and as per rules. Adequate infrastructure including rooms, chairs, tables, urinals/toilets, etc., are provided by the government to the college for the students, being a government college. There are separate departmental rooms for the teachers. There are separate rooms for non-teaching staff with all physical amenities. Teachers are encouraged to participate Orientation course/Refresher course/Faculty Development programme/Seminar, workshop, etc. Further, teachers are allowed to present their research papers and to participate in seminars, conferences and workshops at National and International levels. Non-teaching staff are provided training from time to time through government sponsored programme. The principal makes efforts to ensure that the teachers are promoted on time by forwarding ACRs and Performance Appraisals Systems. Leaves are provided on requests and as per requirements of the teachers as per the rules. Study leaves are also provided for carrying out Higher studies and research (Ph.D.). Pregnant ladies and lactating mothers are given necessary concessions in their day-to-day work and they are given flexible timings as per their requirements. No membership fee for availing facilities of Gym and Indoor games. Wi-Fi facility is also extended within the administrative building surrounding. Similarly, non-teaching members of the university are also allowed to avail the similar facilities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

Nil

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

2

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

9

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The college follows the promotion criteria and requirements of the teachers as per UGC Regulations as adopted by the Government of Manipur. The teachers who are eligible for promotion submit the filled up ACRs and PBAS which are examined by the respective Heads

of the Departments. The filled up PBAS with supporting documents are further examined by IQAC as per UGC Regulations. After the scrutiny and making ensure that PBAS are complete in all respects, IQAC Coordinator signs and forwards PBAS to the Principal. The Principal then do the needful to both the filled up ACRs and PBAS of the teachers. After the necessary checks and completion of the requirements, the Principal forwards ACRs and PBAS of the teachers with recommendations to the Director, University and Higher Education, Government of Manipur for further necessary action. Similarly the Principal ensures the timely submission of ACRs of the non-teaching staff to the Director.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The Government authorities like AG Office conduct the external financial audit of the college. The incomes of the college are primarily from the Government of Manipur for salaries of the teaching and non-teaching staff. Hence the major expenditure is for the payment of the salaries. Other source of income of the college is from fee collected from the students at the time of admissions and examinations. The large portions of incomes collected from the students are to be submitted to Manipur University and Government of Manipur. The college funds collected from the students are utilized economically and in consultation with committees and teacher-in-charges. The funds relating to the Students' Union activities are spent in consultation with the concerned secretary and teacher-in-charge. There was no audit objection from the External Audit Authority.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)**6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)****Nil**

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The financial resources of the college are primarily two. One is the grants received from the Government of Manipur through the Director of University and Higher Education. The grants received from the Government are in installments for the payment of the salaries of the teaching and non-teaching staff of the college. There are grants/funds from the government for other purposes. The major expenditure of the college goes in the payment of the salaries of the teaching and non-teaching staff. The other financial resources/funds of the college are income from the fees collected from students at the time of admissions and examinations. However the portion of fees collected from the students are to be submitted to Manipur University and Government of Manipur. The college funds collected from the students for the college activities are limited. The college spent fees collected from the students are used for examinations, students' union activities, cultural, sports and other students related activities. The funds of the college are utilized economically and productively in consultation with committees and teacher-in-charges. The college does not have much freedom to collect or increase funds.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC initiatives for quality assurance strategies and processes which are institutionalized are (i) feedback system and (ii) awareness and participation of the teachers and students in NAAC and related activities. In the feedback system, information and feedbacks are collected from the current students in the form of Students Satisfaction Survey. The feedbacks collected from the alumni, teachers and students of the college are analyzed and necessary steps were taken up by IQAC in order to bring positive changes in the functioning of the college. For instance, if the feedbacks are related to admission, then the Admission Committee is requested to make the necessary changes. In (ii) awareness and participation of the teachers and students in NAAC and related activities, IQAC hold regular meetings and discussion on the changes and requirement as per NAAC guidelines. The teachers were informed about the activities to be performed by the college as per NAAC objectives and guidelines.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

One initiative of IQAC is related to the (i) Effective teaching learning through e-resources, and the other is (ii) Internal Assessment. Effective teaching learning through e-resources during lockdown due to Covid-19 pandemic was a challenging task. Internet, mobile and WhatsApp Groups were used as new tools for teaching learning. The teachers uploaded the learning materials through WhatsApp Groups. Google Meet/ Zoom, etc., were used for

taking classes. (ii) Internal Assessment is another area taken up by the college under the initiatives of IQAC. The college followed the instructions of Manipur University and Government of Manipur. The questions were uploaded in the WhatsApp Groups of each Semester. The students were asked to submit the answers through Mobile/WhatsApp of the concerned teachers. Though not a perfect system, such innovative methods and use of technologies were the best options available to both students and teachers due to abnormal situation of Covid-19.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The college offers a course titled Regional Development (RD), a

common paper of all BA 3rd Semester students. In this course there is a chapter dealing with the gender issues and role of women in the context of Manipur. These issues are discussed in the chapter titled "Manipuri Women in Changing World". There is a theme titled "Women's Empowerment" in the paper "Indian Government and Politics" in BA 3rd Semester Political Science. Awareness is also given to the girl students on women's health, hygiene and sanitation. Sanitary pads are made available for emergency purposes in the Girl's Common room located in Girl's Hostel. New Girl's Common room is undergoing construction at the northern side of the college campus. The students participate in the observation of International Women's Day in the college. The college has separate urinals/toilets for the women. The women teachers take part in decision making bodies while girl students are specially encouraged to participate co-curricular and other activities of the college. The objective is to have awareness on gender equality, role of women and needs for their participation in development for equality and humanity in the society.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid waste management

The college offers BA programmes only and thus does not have biomedical waste, hazardous chemicals and radiation waste from the laboratories. The college has a system and practice of collecting and disposing solid waste inside the campus. The college offers a compulsory course titled Environment Studies for all BA programmes of 4th Semester which discusses various aspects of environment. Dust bins are kept inside the college campus, office rooms, Indoor Hall, Multipurpose Hall, departmental rooms and in front of classrooms. The college engages the solid waste collector, Social Upliftment and Welfare Organization (SUWO), Imphal East for collecting the solid waste of the college. The college observes World Environment Day and conducts regular social services. These are done for maintaining a clean and healthy environment in the college as well as to cultivate sense of awareness among the students for collecting and disposing off the waste. Repairable computers, UPS and batteries are repaired and recharged, while those which cannot be used are simply stored together in a store area, since the college do not have WEEE (Waste Electrical and Electronic Equipment) recycler such as incinerator or shredder. Such items can be handed over as and when the state government own electronic recycling units come up.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles**
- 2. Use of Bicycles/ Battery powered vehicles**
- 3. Pedestrian Friendly pathways**
- 4. Ban on use of Plastic**
- 5. landscaping with trees and plants**

B. Any 3 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

C. Any 2 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment

D. Any 1 of the above

with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment

5. Provision for enquiry and information :
Human assistance, reader, scribe, soft copies of reading material, screen reading

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college believes in the policy of the inclusive higher education and environment. The college takes up all possible efforts in providing an inclusive environment by recognizing cultural, regional, linguistic and socio-economic diversities. The college encouraged the students to participate in Annual Fresher's Meet, Teacher's Day and College Foundation Day in which the students show their talents in dance, drama and songs. The college also tried to ensure participation of large number of students in the observation and national campaigns like Har Gar Tiranga Campaign from 13th to 15th August, 2022. The college follows the curriculum and syllabus prescribed by Manipur University which recognizes the diversity. The college follows the admission policy and reservation policy of the Government of Manipur which recognizes the diversity of the society. The Mission of the college focuses on the inclusion of the students from hill areas, backward classes and minorities. The college does not discriminate the students on the cultural, regional, and linguistic and community backgrounds. IQAC organized Patriots Day Observation and Recitation Competition on 13th August, 2022 .

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Various activities for inculcating values, right, duties and responsibilities of students and employees were taken up by the college. Mass tree plantation programs were organized by NCC, NSS and IQAC at Chingkhui Hill from 13th July to 15th July, 2022. The local club volunteers also participated. About 600 saplings were planted which were issued by the DFO Imphal East and DFO Thoubal. On the next day tree plantation was organised in the college campus. District Level Painting competition of Imphal-East for the Government and Government aided colleges was held on 30th July, 2022 on "National Integration and Patriotism". Altogether, 32 competitors from 8 colleges participated in it. State Patriot's Day was organized on the 13th August, 2022 and a recitation competition was also held. Social services was organised on the 7th August, 2022. The college implements the secular, scientific and composite curriculum and syllabus of Manipur University based on the constitutional values and laws. Indian Government and Politics which also discusses the constitution of India is offered in BA 3rd Semester Political Science. The college offers a compulsory course titled Environment Studies for all BA programmes of 4th Semester which also discusses environment as per the constitutional objectives.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The

D. Any 1 of the above

**Code of Conduct is displayed on the website
There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff
4. Annual awareness programmes on Code of Conduct are organized**

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college observes national and international commemoration days, events and festivals every year with great enthusiasm. Some of the events and commemorative days are as follows. On the 13th August, 2022, Patriot's Day was observed with recitation competition by the students. From 13th to 15th August, 2022 the college organised the national campaign of Har Ghar Triranga with participation of a large number of students and teachers. Independence Day was organised on the 15th August. The college foundation day was held on the 8th September, 2022 on which day the college also facilitated the Hon'ble MP Leishemba Sanajaoba, alumni of the college. The Principal, Administration and IQAC ensured active participation of large number of students and teachers. The committees and teachers took keen interest in organizing the events with the help and co-operation of the teaching, non-teaching staff and the students. The college also observed world Environment Day on the 5th June 2023.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Student Counselling

Objectives:

To help the students to improve self-confidence, learn problem management and selection of career avenues.

Situation:

Teacher counselors are supposed to support the students who are talented, or, nervous who cannot express themselves well and to socialize.

The practice:

Teacher counsellors attempted to draw out students' unique attention by employing student-friendly activities such as singing, role-playing, performing musical instruments, puzzle play, word games and quizzes.

Indication of Success:

The students were found relaxed, free to talk, shared and communicated better. Some students get employment.

Resources:

The programme did not require hefty amount of money.

2. Rainwater Harvesting

Objectives: To supplement the need of water supply for the college.

Situation: The college campus cannot acquire water from public water supply system due to scarcity of water supply and purchase water from private water supply.

The practice: The college management arranged rain water harvesting from the roofs of the halls and classrooms and stored in the water reservoir.

Indication of Success: The collected water is use in toilets and washrooms.

Resources: Installation of the gutter and drain pipes and construction of the reservoir tank.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The Maharaja Bodhchandra College holds a unique place in history, as its land was graciously donated by His Highness Okendrajit Leishemba, in memory of his revered father, the late Maharaja Bodhchandra Leishemba. Situated in the heart of Imphal City, the college serves predominantly the rural student population, with over 80% hailing from economically disadvantaged backgrounds in the Imphal Valley districts and hilly regions.

The college's establishment stems from a noble ambition: to provide education to grassroots levels and uplift the most underprivileged sections of society. Female mentors play a crucial role, regularly meeting with girl students to address their challenges and offer solutions, particularly focusing on their emotional well-being. Mentor-faculty provide tailored counseling to all students, emphasizing holistic development.

Physical activities are strongly encouraged to foster physical fitness, teamwork, discipline, and overall well-being. Embedded in its vision and mission statements, the college is committed to the

all-round development of its students while striving for excellence in education and community service.

The Maharaja Bodhchandra College stands out for its dedication to inclusivity, empowerment, and service to society, symbolizing its goal of "Education for All".

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

Based on the performance of the previous year, the college will take up various measures for qualitative changes in academic and other activities. IQAC will work as per the guidelines of NAAC, National Education Policy 2020 and to achieve the Vision and Mission of the College. The College will take up special measures to observe national and international days including Voters' Day, Women's Day, Human Rights Day, etc. The College will organise cultural, sports and other activities relating to the students. The college will ensure successful implementation of NEP 2020. IQAC will take all the necessary measures and activities for submission of Self Study Report and successful re-accreditation of NAAC for the 3rd Cycle of the college in 2024.